JOIN
THE LEADING PARALEGAL ASSOCIATION
ABOUT US

WHO ARE WE
NALA is the leading paralegal association in the U.S. Its mission is to provide continuing education and professional development programs to all paralegals. NALA provides current information about the profession, continuing education programs (course and webinars), networking opportunities, professional certification programs, occupational survey reports, and publications to help paralegals excel in the workplace.

OUR PROMISE
NALA leads the paralegal profession by providing a voluntary certification program, continuing legal education, and professional development programs for all paralegals. (Adopted by the American Bar Association and NALA)

WHO ARE YOU
A paralegal is a person qualified by education, training, or work experience who is employed or retained by a lawyer, law office, corporation, governmental agency, or other entity who performs specifically delegated substantive legal work for which a lawyer is responsible. (Adopted by the American Bar Association and NALA)
The term "legal assistant" is also used in some areas to refer to those working in this capacity.

So if you are a current paralegal, participating in a paralegal program, or just starting out in the profession, NALA has programs and benefits to meet each of your needs. Our tools will help you build a successful career as a paralegal. We are determined to help you discover how rewarding the paralegal profession can be.

$450
The average dollar amount that a NALA Membership is valued.

$20
Is the average amount NALA Members save on each education product and program.

18K
Individual NALA Members and Members of NALA Affiliated Associations.

96%
Of NALA Members said they would renew their membership.

The preeminent resource for individual and professional success.
- NALA Vision Statement

Advancing paralegals through certification and professional development.
- NALA Mission Statement
WHY JOIN?
NALA is a member-driven association. It is only as strong as its members and only as active as these members are involved in their profession and professional association. Individual members join NALA for a variety of reasons. Primarily among these reasons are the opportunities for involvement in a number of activities that speak to their individual interests as a professional.

BENEFITS OF JOINING NALA
As members of NALA you will receive the following benefits with your membership:

- Free access to the NALA Utilization and Compensation Report. This is a great resource so that you can negotiate your compensation and benefits successfully.
- Subscription to Facts & Findings, a journal which features educational and informative articles for paralegals.
- Discounted rate on NALA continuing education programs and select products.
- Special local and national discounts on affinity products and services such as office supplies, car rentals, and identity theft protection.
- Select complimentary member education including up to more than five hours of CLE annually.
- $20.00 gift certificate to be used towards NALA continuing education programs (non-transferable).

*Active type membership ONLY

EDUCATION
Voluntary certification, continuing education, and networking are all services that NALA offers. We understand that the paralegal profession is constantly changing and professionals need to be able to keep up with the changes. That is why we have developed continuing education programs and services specifically geared for paralegal growth. Some of the educational resources we provide include our conference and paralegal workshop held every year in July, and our abundance of online education courses, programs and books.

CONFERENCE and WORKSHOPS
The NALA Conference & Expo and Paralegal Technology Workshop brings together hundreds of professionals who value the paralegal profession. Each year our featured speakers share an abundance of information to help our attendees learn and develop their professional skills. This is a great opportunity to earn CLE hours and networking with peers and experts.

BOOKS & STUDY MATERIAL
NALA has developed a variety of educational material specifically to help paralegals in their specialized fields. With more than 10 specialty books to choose from, these are a great tool to keep your skills sharp.

ONLINE EDUCATION
We know paralegals are incredibly busy and sometimes it can be difficult to get the education needed. That is why NALA offers more than 100 online education courses that can earn you CLE hours.
**MEMBERSHIP TYPES**

**ACTIVE $150**

This is the only membership classification which carries full voting privileges, complimentary education, and a gift certificate. Active members are also the only NALA members who may serve as association officers, members of the Board of Directors, or committee chairs. Open to all individuals who meet at least one of the following qualifications:

1. Successfully completed NALA’s Certified Paralegal Exam
2. Graduated from an ABA approved paralegal program
3. Graduated from an institutionally accredited program with not less than the equivalent of 60 semester hours of classroom study
4. Graduated from a paralegal program not listed above, but has no less than six months of in-house training as a paralegal, whose attorney-employer attests that such person is a qualified paralegal
5. Holds a baccalaureate degree in any field, plus not less than six months of in-house training as a paralegal, whose attorney-employer attests that such person is a qualified paralegal
6. Minimum of three years of law related experience under the supervision of an attorney including at least six months of in-house training as a paralegal, whose attorney-employer attests that such person is a qualified paralegal
7. Minimum of two years of in-house training as a paralegal, whose attorney-employer attests that such person is a qualified paralegal

**STUDENT $50**

New student members receive one year of membership. Open to all individuals who meet at least one of the following qualifications:

1. Full-time student in good standing pursuing a course of study as a paralegal
2. Full-time student is defined as a student taking a minimum of 12 semester hours or who is taking all of the paralegal courses the schedule permits, provided the individual is not employed as a paralegal

*For more information on student membership or to join, please see the student brochure or visit our website.

**ASSOCIATE $125**

Open to all individuals who meet at least one of the following qualifications:

1. Those members of bar associations endorsing the paralegal concept or involved in the promotion of the paralegal profession
2. Those members of the educational field endorsing the paralegal concept or involved in the promotion of the paralegal profession
3. Those persons directly involved in the supervision of paralegals

**SUSTAINING**

Available to individuals, law firms, corporations, and paralegal program representatives who endorse the paralegal concept or are actively involved in the promotion of the paralegal profession and who contribute dues of $125 or any amount in excess thereof.

**AFFILIATED ASSOCIATIONS**

This program permits the affiliation of state and local paralegal associations, as well as student legal associations, that subscribe to the same goals and philosophies of NALA. Through the affiliated association programs, these organizations are better able to concentrate on and reach their goals and demands of the membership. NALA has more than 80 affiliated associations across the U.S.

At the same time, these organizations are informed regularly of national developments within the field for distribution to the membership, and provide a strong national voice and representation.

Affiliated associations are also provided with a voice on the NALA Board of Directors and participation in membership forums, discussion sessions, and meetings during the NALA Conference & Expo.

First year’s dues and the $25 initiation fee MUST accompany the application form. Thereafter, dues are billed annually and you will receive your first bill one year after obtaining your NALA membership.

*20% Discount for active military or active military reserve.
METHOD OF PAYMENT

Applications must be accompanied by a non-refundable $25 initiation fee. This fee is waived for members of NALA Affiliated Associations or for those who have successfully completed the Certified Paralegal certification examination.

I hereby apply for the following type of NALA membership:

☐ Active ($150)  ☐ Associate ($125)  ☐ Sustaining ($125)

☐ Check Enclosed (payable to NALA) in the amount of $__________________________

Charge to:  ☐ Visa  ☐ MasterCard  ☐ American Express  ☐ Discover

$__________________________  Card Number ____________________________  Expiration Date ____________________________

Billing Address

City __________________________________________ State __________ Zip __________

Name as appears on card ____________________________

Cardholder’s Signature ____________________________

Are you a member of a NALA Affiliated Association? ☐ Yes  ☐ No

If yes, name of association: ____________________________

MEMBERSHIP APPLICATION PART 1

Please complete the information below. This is required of all applicants for NALA membership. For Part 2 of the form, please complete the section related to the type of membership for which you are applying.

Preferred Address:  ☐ Home  ☐ Office

Last name _______________________________________ First name _______________________________________ Middle Initial ____________________________

Home Address

City __________________________________________ State __________ Zip __________

Employer’s Name ____________________________

Employer’s Address

City __________________________________________ State __________ Zip __________

Office Phone ____________________________ Office Fax Number ____________________________

Preferred Email ____________________________ Alternate Email ____________________________

I agree to be bound by the Code of Ethics and Professional Responsibility and the bylaws as adopted by NALA. I further understand that this application is subject to approval by NALA.

Signature ____________________________ Date ____________________________

ASSOCIATE & SUSTAINING MEMBERSHIP

Part 1 of the membership application is required to complete the application for Associate or Sustaining membership to NALA.

Check the categories that apply:

☐ Associate Membership  ☐ Sustaining Membership

☐ Attorney  ☐ Paralegal Educator  ☐ Paralegal Supervisor

☐ Paralegal Supervisor  ☐ Individual Member

MEMBERSHIP APPLICATION PART 2

ACTIVE MEMBERSHIP. This information and attestation is required to complete the application for Active membership to NALA.

BACKGROUND INFORMATION:

How long have you been employed as a paralegal: ____________________________

Formal or specialized education (name and address of school) or training for present position: ____________________________

Date of graduation: ____________________________

If Certified Paralegal, date of certification: ____________________________

If Advanced Certified Paralegal, date of certification: ____________________________

Check the most appropriate description of your employer:

☐ Public  ☐ Private  ☐ Non-Profit

Private law office consisting of: _____ Number of attorneys  _____ Number of paralegals  _____ Number of nonlegal personnel

Specialty area of work; if applicable: ____________________________

Circle which qualification for Active membership you are applying under: (See page 3) 1 2 3 4 5 6 7

ATTORNEY / EMPLOYER ATTESTATION:

(Note: This section must be completed by all applicants qualifying under qualification numbers 4, 5, 6 and 7).

I hereby attest that ____________________________ is employed by me and meets the qualifications for Active membership in NALA as listed under Active membership number ____________________________.

Name of Attorney / Employer (please print) ____________________________

Signature ____________________________ Date ____________________________
WHY NALA?

- Exceptional Continuing Education
- Professional Development Programs
- Connect with Paralegals Globally
- Leadership Opportunities
- Volunteer Opportunities
- Affinity Discounts