

EXHIBITOR & SPONSORSHIP REGISTRATION

Payment is due at the time of registration. Registration is not considered complete until receipt of payment with this form. Vendor MUST be registered with NALA (*no representation or solicitation will be permitted without completed registration*). Cancellation after June 1 will be subject to a fee of 50 percent of the exhibit registration. This applies to those who have paid the registration fee and those who have promised to pay and for whom space has been reserved. Cancellation must be submitted in writing to NALA - The Association of Paralegals. No refunds for exhibit space will be granted for cancellations made after June 15, 2020. By completing and submitting this form, the exhibitor is certifying understanding of the policies stated herein and the terms and conditions of the exhibit agreement.

**Complete and return both pages of this registration form to:
NALA Headquarters, 7666 E. 61st Street, Suite 315, Tulsa, OK 74133
or send it by email to nalanet@nala.org**

REGISTRATION ALSO AVAILABLE ONLINE AT www.nala.org

EXHIBITOR INFORMATION

Name of Exhibitor (*as it should appear on contributor list*) _____
Address _____
City _____ State _____ Zip Code _____
E-mail _____ Website Address _____
Requested Booth Number (1st and 2nd Choices) _____
Logo Submission _____

MAILING ADDRESS (if different than above)

Street Address _____
City _____ State _____ Zip Code _____

CONTACT PERSON

Full Name _____
Phone _____
E-mail _____

ON-SITE REPRESENTATIVE

Name _____ Will purchase lunch ticket for Thursday.
Name _____ Will purchase lunch ticket for Thursday.
Name _____ Will purchase lunch ticket for Thursday.
Name _____ Will purchase lunch ticket for Thursday.

PAYMENT

Charge to:
Name as appears on card _____ Amount: \$ _____
Card Number _____ Expiration Date _____ Security Code _____

SPONSORSHIP

- GOLD Sponsor** (ONLY two available) **\$5,150**
- Reception Sponsor** **\$3,090**
- Refreshment Break Sponsor** **\$3,090**
- Tote Bag/Lanyard Sponsor** **\$4,635**

In order to take full advantage of your sponsorship support, it is important to register for these sponsorships as early as possible. Your sponsorship registration must be received by December 15 in order to be promoted in the conference brochure.

- Standard Exhibit Space Package** **\$1,285**
(\$1,535 if payment AND registration received AFTER JUNE 1, 2020)

- Tote Bag Insert ONLY**..... **\$540**
Sponsors have one brochure or promotional item inserted within the NALA Conference Tote Bag. On-site representation and other acknowledgments are not included.

- Conference Lunch** **\$50**
Exhibitors are invited to purchase a conference lunch on July 9. The fee is \$50 per person. Please add this to your registration payment if your representatives would like to purchase a lunch.

PRODUCT/SERVICE DESCRIPTION

Please provide a description of your company and product or service in less than 100 words. This description will be included on the app and website with a live link to your website. Please print or attach a printed page.

Signature _____ Date _____

I certify that I am authorized to sign this agreement on behalf of the company listed on this form. I further certify that I have read and understood the policies stated herein and the terms and conditions of the exhibit agreement.



7666 E. 61st Street, Suite 315 | Tulsa, OK 74133
PH: 918-587-6828 | FAX: 918-582-6772
www.nala.org

NALA
SAVE THE DATE
July 9-11, 2020
Harrah's Atlantic City
NALA Conference & Expo

45th
ANNIVERSARY