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**CERTIFICATE OF ATTENDANCE**

Certified Paralegals are required to submit evidence of 50 hours of continuing legal education hours to renew the CP credential every 5 years. Of the 50 hours, 5 hours must be in legal ethics, and no more than 10 hours may be recorded in non-substantive areas. If attending a non-NALA sponsored educational event, this certificate should be completed and submitted with relevant documentation for the event. Please be sure to obtain the required signatures for verification of attendance. The requirements to maintain the CP credential are available from NALA's web site at <https://www.nala.org/certification/certtest2view>.

**PLEASE COMPLETE THE SPACES BELOW AND ATTACH A PROGRAM**

Session Hours	Session Topics (Description and Speakers)	Validation of Attendance
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

\_\_\_\_\_  
 Name of CP (Please Print)

\_\_\_\_\_  
 NALA Account Number (On Mailing Label)

\_\_\_\_\_  
 Signature of CP

\_\_\_\_\_  
 Name of Seminar/Program Sponsor

\_\_\_\_\_  
 Address

\_\_\_\_\_  
 Authorized Signature of Sponsor Representative

\_\_\_\_\_

\_\_\_\_\_  
 Date of Educational Event:

\_\_\_\_\_  
 Preferred e-mail address

\_\_\_\_\_  
 Location:

For Office Use Only	
<b>Substantive hours</b>	
<b>Non-substantive hours</b>	
<b>Ethics</b>	