CONTINUING EDUCATION COUNCIL
Report to the Board of Directors - Spring 2016

2015–2016 CEC MEMBERS

<table>
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<tr>
<th>Name</th>
<th>Term Expires</th>
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<tbody>
<tr>
<td>Nancy L. Jordahl, ACP (Chair)</td>
<td>July 2017</td>
<td>Vicki L. Kasper, ACP</td>
<td>July 2018</td>
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<td>Kristine M. Custodio, ACP</td>
<td>July 2017</td>
<td>June E. Brown, CP</td>
<td>July 2016</td>
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<td>Julie M. Daniels, ACP</td>
<td>July 2016</td>
<td>Heidi Mares, ACP</td>
<td>July 2017</td>
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<td>Jeanne M. Elliott, CP</td>
<td>July 2018</td>
<td>Toya J. Walker</td>
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<tr>
<td>Amy H. Johnson</td>
<td>July 2018</td>
<td>Joan Wiley, ACP</td>
<td>July 2018</td>
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Julie Daniels and June Brown will be rotating off the CEC July 2016. June Brown filled Cindy Kline’s unexpired term. Heidi Mares was appointed to fill Jacqueline Thurman’s unexpired term. We will request that June Brown be re-appointed to the CEC for a full three-year term starting July 2016. We will request that Cheryl Nodarse be the other appointment to the CEC for a three year term beginning in July 2016.

CEC MEETING:

The CEC will meet in person for a two-day meeting at the Doubletree Warren Place in Tulsa, OK on April 15-16, 2016. The first day will be team-building/leadership training and the second day will be planning.

NALA CONFERENCE 2016:

NALA’s Conference will be held in Las Vegas, NV July 13-15, 2016 at the Paris Hotel.

2016 Conference Committee:

- Julie Daniels – chair
- Kristine Custodio
- Vicki Kasper
- Joan Wiley

2016 Member Exchanges were chosen: (1) Legal Project Management presented by Susan Randolph, ACP and Alicia Mitchell-Mercer, ACP, NCCP; (2) Communicating with Charisma by Cynthia L. Patterson, ACP; and (3) The Digital Wild West Copyright Law and the Internet: the DMCA (Digital Millennium Copyright Act) by Richard Hahn, CP.

Brochures are being finalized. Handout materials and travel information will be due from the speakers on May 1, 2016. PowerPoint presentation slides must be submitted by the speakers before July 6, 2016. We will not be holding a webinar for first-time attendees - NALA HQ will send emails to first-time attendees with information on what to expect.

Annual conference 2017 will be July 19-21, 2017 at Wyndham Orlando Resort International Drive in Orlando, Florida. Please let me know if you have any suggestions for continuing education you would like to see at the 2017 conference.
NALA PUBLICATIONS:

Facts & Findings.
The editor of Facts & Findings is the CEC chair, Nancy L. Jordahl, ACP, FRP
Column Contributors:
   President – Kelly LaGrave, ACP
   Education – Toya J. Walker
   Ethics – Narinda Greene, ACP
   Membership – Jill I. Francisco, ACP
   Professional Development – Kristine M. Custodio, ACP
   Practice Tips – Amy H. Johnson
   Technobits – Vicki L. Kasper, ACP
   Affiliated Associations – Jane D. McKinnon
   Breaking News – Greta Zeimetz, CAE
   Communications – Virginia Koerselman-Newman, J.D.
   NALA Board Profiles – Jeanne M. Elliott, CP

The March/April 2016 Sports & Entertainment Law issue should be available online within days and the hard copy will ship to subscribers thereafter. The May/June 2016 Family Law issue is also close to completion.

Facts & Findings is published six (6) times yearly with the January/February issue being the Career Chronicle which is assigned to the Professional Development Committee. Four issues are print/digital (March/April, May/June, September/October, and November/December) and two issues are digital only (January/February and July/August). Since the last board meeting we have moved up publication deadlines to more timely get the magazine to our members and it has been very successful so far!

The theme for future issues is planned through 2016 (July/August Constitution/American Legal System/Civil Rights/Police Actions, September/October Election Law and November/December Tort). We have a good amount of articles in the bank. Please provide any suggestions for themes for 2017 before our CEC meeting April 15, 2016.

NALA Manual (Sixth Edition): There have been no changes or updates to the since the last report. Last updated in 2015.

Instructor’s Companion to the NALA Manual for Paralegals and Legal Assistants: There have been no changes or updates since the last report. Last updated in 2015.

CP Study Guide and Mock Examination (Fifth Edition): There have been no changes or updates since the last report. Last updated in 2014.
LIVE WEBINARS:

2015-2016 LIVE WEBINARS Committee:
   June E. Brown, CP, Chair
   Amy H. Johnson
   Toya J. Walker
   Jeanne M. Elliott
   Heidi Mares

The Spring 2016 program is currently underway with approximately 25 course offerings. To date we have received mostly positive feedback on the Spring webinars. The attendees are pleased with the reduced rates. The Live Webinars Committee is working on Fall 2016 planning now. Please advise if you have any suggestions for webinars you would like to see us offer.

NALA CAMPUS SELF-STUDY

The CEC has been reviewing NALA Campus Self-Study offerings for accuracy and relevance. The courses and reviewers are: Written Communications (Joan Wiley), Civil Litigation (Jacqueline Thurman), American Legal System (Nancy Jordahl), Legal Research (Amy Johnson), Ethics (Toya Walker), Contracts (Vick Kasper) and Judgment and Legal Analysis (Amy Johnson). Once the review is finalized, it will be submitted to HQ to pass along to the authors for suggested updates at our meeting in April 2016. The new NALA website contains significantly more self-study courses than previously were available so review of those courses will need to be addressed at the CEC Spring meeting.

TESTRAC

There has been no activity since the last report.

In addition to my CEC Chair duties, I have participated in all NALA board meetings and telephone conference calls. I also worked with the Bylaw Review Committee (Chairperson Melissa Hamilton) to prepare proposed changes to the Bylaws.

Respectfully submitted,

Nancy L. Jordahl, ACP, FRP, FCP
Nancy L. Jordahl, ACP, FRP, FCP
Chair, Continuing Education Council